

Conference on Higher Education Pedagogy

Poster Session Details & Guidelines



Poster Dimensions and Materials

The maximum size for a poster is 42" wide X 48" tall (portrait). This allows two posters to be hung side-by-side on the provided poster stanchions. An optional downloadable PowerPoint template has been provided on the conference website with the correct dimensions and suggested format.

Posters should be printed on standard or heavyweight paper and may be laminated or vinyl. Do not use tri-fold systems, tag board, foam board, cardboard or other materials that cannot be hung with conventional push pins.

Poster Design

Posters are meant to be conversation starters and reference sources. Images, graphs, and short bulleted lists will garner attention and direct discussion. Less is more when it comes to posters!

Poster Printing

The Center for Instructional Development and Educational Research (CIDER) at Virginia Tech extends an offer to print posters for presenters, free of charge, then transport and hang them at the conference venue. **Posters must be emailed as a single Powerpoint file to Lauren Bryant at labryant@vt.edu no later than Monday, January 23, 2012.** To use this free poster printing service, please adhere to the following:

- Maximum of 42" wide x 48" tall
- Single PowerPoint slide (we provide no editing or integration)
- Provide full identifying information - title and authors - in the body of the email message to which file is attached. Send only one poster per email.
- Minimize use of color
- Background must be white
- File size should be less than 1.0 MB (reducing image sizes before adding to poster can help with this).

Poster Hanging

Posters should be hung in Latham Ballroom C prior to the start of the conference on the day of your session. You will have access to the room one hour before the conference begins each day and up through the poster session start. We ask that posters be hung as early in the day as possible to avoid delays. Posters printed by CIDER will be transported to the conference site and hung by staff the morning of the session.

Poster Session and Mobile Lunch

The poster session is combined with a conference-provided "mobile lunch". Please help yourself to lunch but plan to be at your poster for much of the poster session, 12:00 –1:30 pm. Handouts are optional. Audience size for the combined poster session and lunch is anticipated to be around 300 each day.

Tables and Power

Some tables will be available, but they are not guaranteed at each stanchion. We recommend against using powered accessories such as laptops.

Poster Abstract Publication

All poster abstracts will be published on the conference website and in the conference proceedings. Any necessary changes should be sent to the Conference Chair, Cortney Martin, at martinc@vt.edu.

Thank you for participating and contributing to the Conference on Higher Education Pedagogy!